



*Egyptian American
International School*
We teach for Life

KINDERGARTEN DEPARTMENT STUDENT/PARENT HANDBOOK

2021-22



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Our Kindergarten Mission

Our mission is to provide a *safe* and *loving* learning environment for our students to encourage and inspire them to *think out of the box*, build their *self-confidence* and *knowledge* to be lifelong learners and therefore teaching our students for life.

At EAIS we ...

- ✓ Respect each other
- ✓ Raise our hand before speaking
- ✓ Say please and thank you
- ✓ Keep our hands to ourselves
- ✓ Keep our school clean
- ✓ Eat healthy food



Attendance Policy

Good attendance is essential for students to succeed in their academic endeavors. Parents are strongly encouraged to try to adhere to the school calendar and plan all family vacations accordingly.

No more than 15 days of absence are allowed

No more than **15 days of absence** are allowed of unexcused absence during the school year with urgent, serious reasons approved by the school administration. Otherwise, official and legal steps will be taken in accordance with the Ministry of Education department regulations.

**Currently during COVID 19:* we will be following Ministry of

Education rules as well.

School Hours

School begins at 8:20 am and ends at 3:15 pm. On Thursdays students are dismissed at 2:15 pm (see pick up timings for gate students below). When the bell rings, all classes line up in the playground. Lively music plays as students exercise and perform. The national anthem is sung and students' accomplishments are honored. Then they are directed to their classrooms.

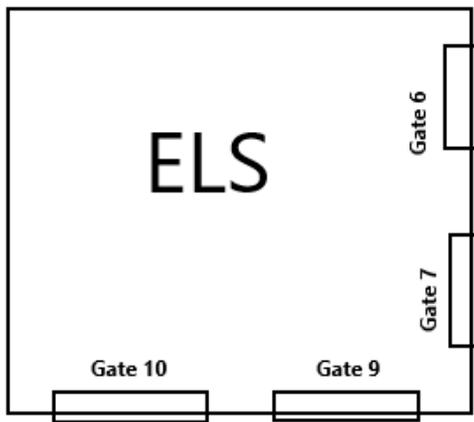
Tardy Policy

When the bell rings, all classes line up in the playground. Lively music plays as students exercise and perform. The national anthem is sung and students' accomplishments are honored. Then they are directed to their classrooms. When your child is late, he/she will not enjoy this great start.

**AFTER 8:30 STUDENTS
WILL NOT BE
PERMITTED**

No admittance after 8:30; Gate will be closed. You have three permits of tardiness (till 8:45); only for emergencies. After the three permits, students who arrive after 8:45 **WILL NOT BE PERMITTED ON CAMPUS.**

The earliest you can drop off your child is at 8:00. You are not allowed to do so before 8:00 for there will not be any adult supervision.



Drop Off and Dismissal Procedures

In order to run an efficient drop off/pick up system, keeping all children safe, some procedures must be followed. In the morning you drop off your child at Gate 6 and a nanny will escort your child inside. At 3:05 pm (and at 2:05 on Thursday) walk in and pick up your child through Gate 6 from the playground where they will be waiting. Our KG staff will be supervising our children, so please don't let the teachers get engaged into discussions with you.

Dismissal Cards

The school issues 2 ID cards 1 for the student and 1 for the parent. The student should put on the card all the time. The parent (or other adults authorized by parent) must show their card when retrieving their child. This ensures that we release your child to the right person. You must show it at all times even if the teacher is familiar with you; in case she/he is absent or there is an emergency. We will not accept pictures of the card on cellphones.

**NO CHILD WILL
BE RELEASED TO
AN ADULT
WITHOUT A
DISMISSAL CARD**

- Replacement of ruined or lost card = LE 50

Parent must notify the school before 12 noon with the name and ID of the person picking up the student

We appreciate your cooperation in making these procedures go as smoothly as possible. In **child custody** cases or other issues, we require a written note to the administration explicitly stating pick-up authorizations and restrictions.

If someone other than the parent is picking up a student, the parent must notify the teacher in the channel book. In case of emergencies, you need to call the school **before 12 noon** with the name of the person picking up the student, relation, and ID number to identify them. At the gate, the person picking up the child will display his/her ID and then will receive a permission exit slip to display to the teacher in order to take the child. The exit slip must be handed to security at the gate upon departure.

School Supervision

Teacher supervisors will remain with students **until 3:25 pm** (and until 2:25 on Thursday). From 3:25 till 4:00 pm (from 2:25 till 3:00 on Thursday) your child will stay with one of our matrons who will be supervising the remaining students at the gate. After 4:00 they will fall under the care of the school security guard (and after 3:00 on Thursday).

Early Dismissal

Students **will not be allowed** early dismissal. In the case of emergency, parent must notify the school administration. The school will contact parents for student pick-up in case of emergency medical situations.

School Transportation

Kindergarten students using the school transportation are expected to abide by the following rules:



- Students should always be ready in the morning before their scheduled time.
- Matrons will assist students getting on and off the school bus but they are not allowed to leave the bus at any time and they are not allowed to wait for students more than two minutes as well.
- At the end of the day bus matrons pick students from classrooms and escort them to buses. In order to facilitate this procedure, students should put on their bus cards every day.
Replacement of ruined or lost card = LE 50
- ALL school rules apply on the bus. Students should sit in their designated seats and be respectful at all times. No horseplay will be tolerated!
- If one day a student will NOT be taking the bus home, appropriate notification to school before 12 noon is required.
- Students must be picked up and dropped off at their official stops. If a parent wishes to change this stop- they must contact the transportation office for availability and other conditions.

Uniform Policy

All Egyptian American International students are expected to strictly adhere to the dress code.

- **Summer:** School uniform light blue polo shirt and beige pants or dress.
- **Winter:** School uniform light blue polo shirt, beige sweatshirt and beige pants or dress - school uniform beige winter jacket. (Please label your child's jacket)
- **Physical Education uniform:** Students must bring proper uniform P.E. attire to their P.E. classes.
- **Shoes:** black, beige, blue, or white are allowed-**white socks.**
- **HAIR and General Appearance:** Boys must have **SHORT NEAT HAIR**. Girls must have their hair neat and pulled back. All students must always look neat and clean.

If a student fails to follow the uniform policy and proper general appearance and hygiene, he/she **WILL NOT BE PERMITTED ON CAMPUS** after receiving 2 uniform policy warning slips.

Health and Safety

Medical Exclusion Policy

A child who is not well does not benefit from school and can badly affect the health of other children. If you have any doubts about your child's health, please keep your child at home and contact your doctor.

No child shall come to class or stay in class when the following symptoms are present. Children brought to school with the following symptoms will be sent home:

- Fever, Diarrhea or Vomiting
- Body rash with fever
- Sore throat with fever and swollen glands
- Eye discharge or pink eye or yellow skin or eyes
- Head lice/eggs.
- A child with discolored discharge from the nose or extreme congestion causing difficulty breathing or severe coughing
- Fever within the last 24 hours

Children MUST be symptom free for 24 hours before returning.

When a sick child is taken home from school, he/she is required to stay home the following day to ensure that he/she has a chance to recover. If a child is out 3 days or more, a medical release from the doctor is required to return to school.

In case of head lice/eggs, children should not be in school until complete recovery (DO NOT SEND BY BUS). Parent has to bring the child through the reception. Child will be checked again in the school clinic before being sent back to class. If lice/eggs still exist, child will leave with the parent.

Infectious diseases

If an ill child is absent for 3 days or more, he/she has to come to school with his/ her parent and a medical report is a must. They have to get in through the school reception and see the school doctor to ensure a full recovery before getting into classroom.

Accordingly; upon the child's return after the illness period mentioned above:

Gate students: Parent brings a medical report and escorts the child to the school reception.

Bus students: The school bus will not pick the ill child. Parent brings a medical report and escorts the child to the school reception.

In case of any hospitalization in the ICU, School Administration should be informed immediately.

If the child will be absent for a different reason, parents should notify the KG Administration as early as possible.

***Currently during COVID 19:** we will be following Ministry of Education rules and recommendations.

Medications

Our doctor/nurse cannot administer medications to any child without a written statement from the parent stating the name, time, and amount to be given. All medications must be kept in the original container and label noting the child's name. Parents must complete the Parent Consent for Administration of Medications and Medication Chart that will be kept in the child's file.

***Currently during COVID 19:** we will not be administering any medications, kindly do not send any medication with your child.



Injuries & Medical Emergencies

Minor injuries or emergency medical situations will be given first aid attention by our school doctor and you will be notified. In the event of a medical emergency or accident, the school will take whatever emergency measures are deemed necessary for the care and protection of your child and you will be immediately contacted.

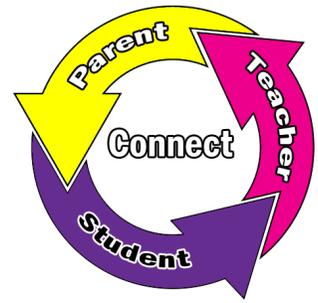
Meals and Snacks

We do NOT offer food, bottled water or allow students to buy from the school canteen. All students need to bring a healthy meal each day, which is eaten in the morning and lunchtime under our supervision. We suggest a packed lunch including fruit, sandwiches, raw vegetables, milk, yogurt, juice, and water. **Chocolate, candy, chips, soda and other junk food are not allowed as part of a student's lunch or snack.** Teacher will have the right to confiscate such unhealthy snacks and will be given to the child back at the end of the day.



Home School Communication

Parents are an important part of the EAIS family and communication between the school and home is essential! The means of communication are as follows:



Channel Books and Newsletters

The channel book is the main tool of communication between teachers and parents of students. We ask parents to check channel books daily and make sure to keep it in their child's bag everyday. If the channel book is lost or consumed, parents are charged 30 L.E for a new one. Weekly electronic newsletters also keep parents up to date with class news and events.

Meet the Teachers Night

This event takes place at the beginning of the year. You will learn about our routine, learning objectives and a few other tips. Teachers will NOT give parents feedback about their child; instead parents will share information about their child's skills, knowledge and growth that can assist the teacher.

Parent –Teacher Conferences

EAIS holds 4 Open Houses per year during which parents are invited to come to school and meet with their child's teachers. Dates arranged for these meetings are fixed on the school calendar. These meetings take place in classrooms and are meant to discuss any academic or behavioral concerns with the teachers or administration.

Individual Parent Meetings

Parents are welcomed to call the school to arrange parent-teacher meetings to discuss urgent issues during scheduled hours. Individual Parent Meetings are held in the meeting room on the first floor next to the Administration Office.

However, teachers will call parents on the phone or have a zoom meeting if needed during COVID 19.

Telephone Calls

The school office is open each school day from 8:45 AM - 2:45PM Sunday – Wednesday, Thursday till 1:45 PM. Please call if the office staff can be of assistance.

Landline: 27561782 / 27561789

EAIS KG mobile for emergencies #: 01227343574. Please note that the KG Supervisor, the Admin Assistant and staff members do not respond to calls on their personal numbers or messages on What's App, Facebook or any other means of communication. You can only reach them via email as well as the KG mobile number.

Class Dojo

Each class will have access to class dojo. Teachers will send parents the invitations. Class dojo is only for communication with the teachers. Admin do not respond to messages on class dojo. You can reach them by email.

E-mails

For inquiries, comments or complaints, feel free to e-mail us: kg_eais@els-egypt.com or the class teachers on their email addresses.

Discipline

At EAIS, we believe that all children are entitled to a safe environment in which children's behavior that might pose a risk to the safety of others is minimized. The goal of this policy is to work with parents in a partnership to encourage the children to become responsible, and socially appropriate. This involves teaching children to make responsible choices, and accepting the consequences of such choices.

Our staff will use these guidance strategies:

- Active listening
- Positive verbal praise and acknowledgement
- Redirection
- Planned ignoring of the behavior
- Modification of the environment
- Clear and consistent direction
- Problem-solving with open-ended questions
- Thinking time / Time out (intervention technique where staff may remove child from area, either sitting next to or within teacher's view to assist a child in gaining self-control so he/she may safely return to the group.)



Aggressive behavior may result in a phone call to parents to pick up their child from the school. Aggressive behavior is defined as deliberate, repeated and uncontrolled attacks on others physically and/or verbally, and uncontrolled behavioral patterns including, but not limited to, defiance, disrespect, biting, hitting, profanity, or throwing of equipment.

If negative behavior becomes chronic, we consult our psychologist who may develop a behavior intervention plan. If it appears that the child is not benefiting from the behavior intervention plan, all attempts will be made to assist the parent in finding alternative placement and services.

Suspension and Expulsion from School

A student is to be suspended or expelled from school for the following reasons:

- Excessive unexcused absences
- Intentional harm or injury to oneself, another child or adult at school
- Continuous disruptive behavior

Our goal is to provide a safe, nurturing environment for all children. Fees will not be refunded if services are terminated for failure to abide by these procedures.

Personal Possessions/ Toys from Home

A cubby is provided for each child in the classroom. Label all of your child's belongings. Items such as toys, candy, gum, and money are prohibited to avoid hurt feelings, breakage, or loss.

In the event of show and tell, children are not permitted to bring toys associated with violence including guns, knives, and swords. We are not responsible for lost, damaged, or stolen personal items.



Lost and Found

Lost and found items will be kept for a period of 2 months, please refer to the Admin Assistant in case of a lost item. If not claimed, item will be given to charity. Clearly label all students' personal items including uniform and lunch boxes.

Extra Clothing

All children need an **extra set of clothing** left at school: **pants, shirt, socks and underwear.** Please place this set of clothing in a plastic bag with the child's name on the outside for easy storage at school.



School Parties, Trips and Birthdays***will follow regulations during COVID 19**

Classrooms may have several parties throughout the year. Please inform the teacher if your child is not able to participate in any of these events. Please inform the school administration if your child has any known or suspected food allergies. Kindly, be informed that any money paid for trips or parties planned by the school is non-refundable in case of child's absence.

Parents are not allowed on trips or take their child to the designated school trip on the day of the trip to meet there. Otherwise, child will be deprived from attending the next school trip or event.

Children are welcomed to celebrate their birthdays at school during break time. Please coordinate with the Admin Assistant **ONLY**. However, during COVID 19, two adults are ONLY allowed to come but with individual cupcakes enough for the students. Cupcakes should be WRAPPED. Big Cakes are not allowed. NO GIVE AWAYS are allowed. The one attending should be wearing a mask and temperature will be checked upon arrival.

Naptime for KG1*not applicable during COVID 19

We provide a quiet rest or naptime for all KG1 children. Some children may need sleep; others may only rest. We will try to accommodate each child's sleep needs. Each child needs to bring a labeled sheet for naptime. We will send it home every two weeks to be washed. Send back after the weekend please.



Learning Objectives

At EAIS, we try our best to encourage our students be self-directed learners, community contributors, effective communicators and good thinkers.

We also have clear learning objectives in kindergarten to prepare our students academically and socially.

KG1:

Language Arts

Reading

- Engage in pre-reading behaviors and activities (such as, pretending to read, turning one page at a time).
- Explore books and other texts to answer questions

Phonological Awareness

- Blend syllables to form a word.
- Generate words that rhyme.
- Produces words with the same beginning sound.
- Blend two phonemes to form a word

Alphabet Knowledge

- Name most upper- and lowercase letters of the alphabet.
- Identify the letter that stands for a given sound.

Comprehension of Text Read Aloud

- Retell poems and stories in sequence.
- Describe and use details and information from books read aloud.
- Ask and answer questions about books read aloud (such as, "Who?" "What?" "Where?")

Writing

- Participate in free drawing and writing activities to deliver information.
- Use pictures, symbols, and letters to represent language.
- Write own name or a reasonable approximation of it
- Write letters or reasonable approximations of letters upon request
- Use some writing conventions when writing or dictating.

Listening

- Demonstrate an understanding of oral language by responding appropriately.
- Follow two- and three-step oral directions.

Speaking

- Communicate relevant information for the situation (for example, introduces herself; requests assistance).
- Speak in a way that is understood by children, teachers, or other adults.
- Use newly learned vocabulary daily in multiple contexts.

Math:

-Counting: Count 1–10 concrete objects correctly. Recognize and name numerals 0 through 9.

-Addition and Subtraction: Use concrete objects or make a verbal word problem to add or subtract up to 5 objects from a set.

-Geometry and Spatial Sense: Recognize, name, describe, match, compare, sort common two-dimensional shapes (such as circle, square, rectangle, triangle, rhombus). Use words that describe position/location in space (such as under, over, beside, between, on, in, near, far away).

-Measurement: Measure the length and height of people or objects using standard or non-standard tools. Explore capacity; recognize how much can be placed in a container. Compare the length, height, weight, volume (capacity), area of people or objects.

-Classification and Patterns: Sorts objects, record data using a graphic representation and create simple patterns.

Science

-Physical Science: Use senses to observe, classify, investigate, and collect data., use basic measuring tools to learn about objects., describe energy sources (light, heat, electricity).

-Life Sciences: Identify organisms and describe their characteristics, describe life cycles of plants and animals.

-Earth and Space Science: Observe, identify, explore, describe, and compare earth materials, objects in the sky, effects of natural forces and demonstrates ways of caring for the environment/planet

-Personal Safety and Health: Practice personal hygiene skills independently and select healthy foods.

Social Studies:

- Identify similarities and differences among people and families
- Understand basic human needs for food, clothing, shelter.
- Understand basic concepts of buying, selling, and trading.
- Discuss roles, responsibilities, and services provided by community workers
- Identify common areas and features of home, school, and community

KG2:

Language Arts

Reading: Literature and Informational Text

- Ask and answer questions about key details in a text.
- Retell familiar stories, including key details.
- Identify characters, settings, and major events in a story.
- Name the author and illustrator of a story and define the role of each in telling the story.
- Identify the front cover, back cover, and title page of a book.
- Identify basic similarities in and differences between two texts on the same topic (e.g., in illustrations, descriptions, or procedures).

- Range of Reading and Level of Text Complexity

Reading: Foundational Skills

- Follow words from left to right, top to bottom, and page by page.
- Recognize and name all upper- and lowercase letters of the alphabet.
- Demonstrate understanding of spoken words, syllables, and sounds (phonemes).
- Recognize and produce rhyming words
- Isolate and pronounce the initial, medial vowel, and final sounds (phonemes) in three-phoneme words.
- Read common high-frequency words by sight
- Read emergent-reader texts with purpose and understanding.

Writing

- Use a combination of drawing, dictating, and writing to compose opinion informative/explanatory texts, narrate a single event or several loosely linked events
- Participate in shared research and writing projects

Speaking & Listening

- Participate in collaborative conversations with diverse partners about kindergarten topics and texts with peers and adults in small and larger groups.
- Ask and answer questions in order to seek help, get information, or clarify something that is not understood.
- Describe familiar people, places, things, and events
- Speak audibly and express thoughts, feelings, and ideas clearly.

Language

- Use frequently occurring nouns and verbs.
- Form regular plural nouns orally
- Understand and use question words
- Use the most frequently occurring prepositions
- Produce and expand complete sentences in shared language activities.
- Demonstrate command of the conventions of standard English capitalization, punctuation, and spelling when writing.
- Spell simple words phonetically, drawing on knowledge of sound-letter relationships.
- Identify new meanings for familiar words and apply them accurately (e.g., knowing duck is a bird and learning the verb to duck).
- Identify real-life connections between words and their use (e.g., note places at school that are colorful).

Mathematics

Counting & Cardinality

- count to 100 by ones and by tens.
- Count forward beginning from a given number within the known sequence Write numbers from 0 to 100. Represent a number of objects with a written numeral 0–20
- Understand the relationship between numbers and quantities; connect counting to cardinality.
- Understand that the last number name said tells the number of objects counted.
- Identify whether the number of objects in one group is greater than, less than, or equal to the number of objects in another group.

- Compare two numbers between 1 and 10 presented as written numerals.

Operations & Algebraic Thinking

- Represent addition and subtraction with objects, fingers, mental images, drawings, sounds, acting out situations, verbal explanations, expressions, or equations.
- Solve addition and subtraction word problems, and add and subtract within 10
- Decompose numbers less than or equal to 10 into pairs in more than one way

Number & Operations in Base Ten

- Compose and decompose numbers from 11 to 19 into ten ones and some further ones

Measurement & Data

- Describe measurable attributes of objects, such as length or weight. Describe several measurable attributes of a single object.
- compare two objects with a measurable attribute in common, to see which object has “more of”/“less of” the attribute, and describe the difference.
- Classify objects into given categories; count the numbers of objects in each category and sort the categories by count.

Geometry

- Describe objects in the environment using names of shapes, and describe the relative positions of these objects using terms such as above, below, beside, in front of, behind, and next to.
- Correctly name shapes regardless of their orientations or overall size.
- Identify shapes as two-dimensional or three-dimensional Analyze and compare two- and three-dimensional shapes, in different sizes and orientations, using informal language to describe their similarities, differences, parts and other attributes
- Model shapes in the world by building shapes from components and drawing shapes.
- Compose simple shapes to form larger shapes.

Science:

Earth and Space Sciences

- Describe different weather conditions
- Know that earth materials consist of solid rocks, soils, liquid water
- Describe basic patterns of the sun as well as the nighttime sky and daytime sky.

Life Sciences

- [Know that plants and animals closely resemble their parents](#)
- Recognize and describe the basic needs of plants and animals
- Understand that living things are found almost everywhere in the world and that distinct environments support the life of different types of plants and animals

Physical Sciences

- Understand the structure and properties of matter
- Understand the sources and properties of energy
- Understand forces and motion

Nature of Science

- Use different ways of investigation
- Describe the five senses and relate each sense to its organ
- Describe different scientific tools and their uses

Social Studies:

- Understand that being a good citizen involves acting in certain ways
- Recognize national symbols and icons such as the Egyptian flag.
- Match simple descriptions of work that people do and the names of related jobs at the school, in the local community, and from historical accounts
- Determine the relative locations of objects using the terms near/far, left/right, and behind/in front.
- Distinguish between land and water on maps and globes.
- Identify traffic symbols and map symbols.
- Construct maps and models of neighborhoods.
- Demonstrate familiarity with the school's layout, environs, and the jobs people do there
- Put events in temporal order using a calendar, placing days, weeks, and months in proper order.
- Understand how people lived in earlier times and how their lives would be different today (e.g., getting water from a well, growing food, making clothing, having fun, forming organizations, living by rules and laws).

We also focus at EAIS on the social skills such as:

- Use of words like please, thank you and excuse me
- Adjusting to new situations
- Attempting new tasks knowing it's okay to make mistakes
- Showing pride in accomplishments
- Following simple directions
- Staying with an activity to completion
- Asking for help
- Interacting appropriately with adults and peers
- Respecting the rights, property and feelings of others
- Working cooperatively (listen to others, share and take turns)
- Demonstration of increasing self-control
- Participation in cleanup activities
- Taking responsibility for own belongings (lunch, coat, etc.)
- Adherence to a routine and schedule for personal hygiene, eating meals and going to bed
- Use of good hygiene habits and table manners
- Use of appropriate bathroom skills
- Following simple safety rules
- Offering help to peers and family
- Regulation of emotions properly and articulation of feelings in words

Arabic and Religion

يهدف قسم اللغة العربية إلى التعليم بطرق أكاديمية حديثة ندفع بها الطالب إلى التفكير والإبداع دون التقيد بأسلوب تعليمي محدد وفيما يلي الأهداف التي نعمل على تحقيقها للوصول بمستوى الأطفال لما يهيئهم إلى المراحل المقبلة

أهداف K1 :

- يستطيع التعرف على الحروف من (أ : ي) وكتابتها.
- يستطيع أن يربط بين الحرف والكلمات الدالة عليه .
- تنمية بعض القيم عند الأطفال مثل (الأمانة – الصدق – احترام الكبير – العطف على الصغير – التسامح) .

- تعلم بعض السور القرآنية والأحاديث النبوية والأدعية واستخدامها في حياتهم اليومية .

أهداف K2 :

- يستطيع كتابة الحروف الأبجدية صحيحة ومشبوكة .
- يستطيع التعرف على التشكيل (فتحة – كسرة – ضمة) والنطق به.
- يكون كلمة من حرفين ثم من ثلاثة أحرف .
- يضع اسم اشارة مناسب للكلمات .
- يتعرف على حروف المد (الألف – الياء – الواو).
- يكون جملة من ثلاث كلمات .
- اكتساب مهارات حياتية وقيم اجتماعية جديده كاحترام الكبير , آداب الحديث , الصدق , الأمانة , آداب الطعام وغيرها .
- تعلم بعض السور القرآنية والأحاديث النبوية والأدعية واستخدامها في حياتهم اليومية.

Arts and Crafts

Artistic appreciation and expression is an integral part of the development of creative thinking. Children are encouraged to discover and develop their talents and to gain an appreciation for all areas of the arts: visual, musical, and performance. Children will have access to a multitude of art materials with which they can experiment, sometimes guided and sometimes freer and more exploratory. These materials will be in mixed media: pencil colors, paint colors, modeling clay, yarn, different types of papers (materials) and the traditional markers, pencils, and crayons. Some of these art experiences are individual, and some are group-oriented. The goal behind a group art project is cooperation, appreciation, and visualizing.

Kindergarten students are adventurous and intuitive. They accept the world the way it is and have a hard time isolating specific information from a larger pool. They don't categorize objects logically. When drawing, kindergartners do not use realistic proportion. They draw things that are important to them in large scale, and might exclude things that are not important to them. Rather than drawing what they see visually, they tend to draw what they know about the person or object they are drawing.

Effective lessons for students at this age are short and repetitive. Repetition is particularly important in kindergarten because it encourages students to experiment and gives them time to develop awareness.

Course learning and skills

- Select and use colors to communicate
 - Color recognition
 - Primary, secondary
 - Painting and mixing colors.
- Explore common line types
 - Straight, wavy, zigzag...
 - Practicing through tracing, drawing, cutting and acting.
- Create simple sculpture-clay/paper and different materials
 - Exploring different textures and materials.
 - Create art using textures. e.g., yarn, clay, sand, recycled materials..
- Shape recognition (Square-circle-triangle.)
 - Transforming shapes into artwork e.g. Square can be a house.
 - Using simple shapes for drawing animals, portraits, objects...

- Fine motor skill development
-Cutting, tracing, stringing beads, painting with brush, applying glue
- Learn the correct and safe use of materials and belongings.
- Interacts appropriately with adults and peers
- Respects the rights, property and feelings of others
- Works cooperatively (listens to others, shares and takes turns)
- Demonstrates increasing self-control
- Participates in cleanup activities

Areas to be evaluated

Individual progress in specific medias

Physical Education

Our goal in physical education is to develop a positive attitude toward physical activity and to develop healthful habits, which will hopefully continue throughout our students' lives.

Students will be encouraged to have fun and enjoy PE. They will also be encouraged to participate to the best of their ability in a wide variety of activities. In our kindergarten classes the student will learn basic ways of moving. They will also have the opportunity to participate in simple games and fitness activities. Students will be taught a variety of skills including kicking, dribbling, throwing, and catching, which will enhance their eye-hand and eye-foot coordination. They will also learn to use equipment safely and correctly.

Character Building

We seek to develop and reinforce character traits, such as caring, citizenship, fairness, respect, responsibility, and trustworthiness, through a systematic approach that includes adult modeling, curriculum integration, a positive school climate, and access to comprehensive guidance and counseling services.

Music

Exposing children to music during early development helps them learn the sounds and meanings of words. Dancing to music helps children build motor skills while allowing them to practice self-expression and strengthen memory skills. It also provides joy and opportunities for learning cooperation, sharing, creativity, and concentration.



Students independently and collaboratively will be able to:

- Sing, alone and with others, a varied repertoire of music of songs
- Play a steady beat on a classroom percussion instrument.
- Play a short echo rhythmic pattern.
- Perform in groups, blending instrumental timbres.
- Matching dynamic levels, and responding to the cues of a conductor.
- Creates “answers” in the same style to given rhythmic and melodic phrase .

- To move expressively to sound and music, using a growing range of movements.
- To use their singing voice and, eventually, match it to a given pitch.
- Sing songs and games that support the kindergarten curriculum.
- Identify G clef.
- Read simple pitch notation on major keys.

All children should have opportunities to

Create, re-create and appreciate music through listening, moving, singing and playing activities involving them in discovery, imitation, repetition and improvisation

Books and Homework Policy

Young children are physical learners. They need to – Hear it, Say it, See it, and Touch it – for a concept to be meaningful. Paper and pencil activities are only one way for a child to practice. Hands-on manipulative activities are preferred.

Parents receive their children's books during the Orientation Week. Books must be well covered, labeled and kept at home upon request.

All books are to be kept at home upon request. Whenever a book is finished with, it will be sent home for the parents to keep at home.

The KG department might send some books biweekly for parents to follow up on student's progress. These books must be sent back the following Sunday. Or, a book would be sent whenever there is homework, hence, parents can follow up on previous work.

If a book is lost, parents need to inform the teacher in the channel book and ask for a new one. Parents will be informed of the price of the book; once the book cost is sent, we will provide the student with a new one. Parents need to make sure to cover and label the new book according to the procedures mentioned above whether KG1 or KG2

Homework is essential as an extra practice at home and as to keep students' minds refreshed. It is also a good opportunity for parents to follow up on their child's progress.

Homework is sent according to the topics introduced in class, students' academic development and according to what teachers find suitable for the students. Homework is often sent daily in all subjects and should take a child between 20 to 30 minutes to complete his/her homework.

When homework is sent, parents read the instructions and children should be encouraged to complete it by themselves with little help, if needed, from parents. Any sent homework, whether in books or worksheets, must be completed at home and sent the following day.

Teachers will not be able do any missed or incomplete homework. Homework pages are labeled with the date and HW. In case of a child's absence, "Abs" will be added.

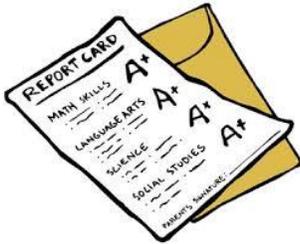
In addition, and in case of absence, any HW (homework) or CW (classwork) is the responsibility of parents. If parents need to pick up their child's work during his/her absence, they need to contact the KG administration if the child is a gate student. The administration will inform them of when to pick up the books. If the child is a bus student, bus matron will notify the administration in the morning to have the books ready for pick up by her at the end of the day. When the child is back, all books must be sent back to school.

Student Support

For many reasons, students struggle with the demands of school and may fall behind in academics or may have behavior problems. The teacher will notify the parent if any concerns

arise at school, and the parents are encouraged to notify the classroom teacher if they have any concerns from home.

Each child will receive the help and attention that match learner’s needs during school day. In addition, there is a physiologist available to work with parents, teachers and students as the need arises.



Assessment and Term Reports

While direct communication with examples of children’s work is the best means of sharing progress, the written report card and bi-weekly comments for parents will also show student progress. Assessment is on-going; student progress is recorded based on weekly observation by the teacher during classwork, group work, participation, unit assessments...etc

Term Reports are issued 4 times a year (once at the end of each term). Please follow our calendar to determine the timings of reports. ALL reports need to be signed by parents/ guardians and returned to school.

- Replacement of ruined or lost report card jackets = 100 LE
- Duplicate copy of any report or lost report= 220 LE (Please allow 48 hours to process these requests)

Abbreviations used at EAIS Kindergarten:

H.W.	Home work	Eng.	English
C.W.	Class work	Sc.	Science
W/Sh.	Work sheet	S.S.	Social Studies
C/B	Copy book	AR.	Arabic
Abs.	Absent	Rel.	Religion
Sch.	Schedule	P.E.	Physical Education
BR.	Break	Mu.	Music
CH. B.	Character Building	P	Play time
M	Math	CT	Circle time
N	Naptime	ST	Story time
MT	Meal time		